2020-21 HOME EDUCATION ARTICULATION AGREEMENT & PROOF OF REGISTRATION
FSU HIGH SCHOOL DUAL ENROLLMENT

Please read this Florida State University (FSU) High School Dual Enrollment (HSDE) articulation agreement in its entirety. It must be signed by both the student and a parent/guardian and submitted to ACE along with the proof of enrollment in a registered home education program in Leon or Wakulla County. This agreement must be renewed once each academic year.

Terms of the Agreement for Dual Enrollment Participation at Florida State University

Dual enrollment at a state university in Florida is a program in which eligible secondary students are permitted to enroll in a postsecondary course creditable toward a standard high school diploma and a baccalaureate degree. HSDE students at FSU are permitted to enroll in a maximum of 9 credit hours per semester as non-degree seeking students. College credits and grades are assigned by Florida State University.

HSDE students at FSU are permitted to select from a list of approved courses that meet the statewide general education core or are likely to transfer as general education credit to other Florida public institutions. See the list of Approved Courses for HSDE on the ACE website: ace.fsu.edu/dual-enrollment. No online sections of these courses will be approved – the HSDE program at FSU is exclusively face-to-face instruction.

In order to qualify for HSDE at FSU, students must meet the following requirements:

- Must submit proof of enrollment in a registered home education program in Leon or Wakulla County.
- Should have the secondary equivalent of 2 years of English; 2 years of mathematics through Algebra II or higher; at least 1 year of science with lab component; and at least 1 year of social studies.
- Must achieve the following standardized test scores as verified by official testing documentation. Subscore minimums may be achieved on separate administrations of the test.

**ACT Test:** Composite Score of 26 or higher plus the following subscores
Reading subscore 19 or higher AND English subscore 19 or higher AND Math subscore 21 or higher

**OR**

**SAT Test:** Total Score of 1230 or higher plus the following subscores
Reading subscore 24.5 or higher AND Writing subscore 27.5 or higher AND Math subscore 25.5 or higher

- Must be free of academic honor violations, serious behavioral misconduct, or violations of law as determined by completion of the conduct form.
- Must provide proof of immunization or waiver as required of all University students.
- Must meet any course prerequisites as set forth in the FSU Undergraduate Bulletin as evidenced by FSU course work or transcripts from other colleges or universities or appropriate test scores (e.g., Advanced Placement).
- Must reapply every semester and maintain a 3.0 FSU GPA to continue dual enrollment at FSU in subsequent semesters.

**Application and Advising.** Dual enrollment at FSU Tallahassee campus is administered by the Academic Center for Excellence (ACE) in the University Center A3600. Application materials and instructions are outlined in the High School Dual Enrollment Application and Student Guide available at http://ace.fsu.edu/dual-enrollment.

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University Policies. HSDE students are held to the FSU Academic Honor Code and the Student Code of Conduct.

Academic Support Services. Dual enrollment students will have access to academic support services at FSU, including academic advising; libraries; student disability resources; and various learning centers that offer writing assistance, tutoring for selected courses, and study skills instruction. Students with disabilities must register with and provide relevant documentation to the Office of Accessibility Services (OAS), after which time they will be eligible to receive appropriate accommodations. The University’s criteria will be used to determine the need for accommodations. For more information about OAS services, visit https://dsst.fsu.edu/oas.

Class Attendance. Dual enrollment students are expected to attend all FSU classes and are discouraged from taking vacation days during a semester of enrollment. Each faculty member sets attendance expectations in the course syllabus within the parameters of broader FSU policy. HSDE students who have a legitimate high school sponsored activity that unavoidably conflicts with an examination or other assessment at FSU must provide documentation on school or organization letterhead to the faculty member and to ACE in order to reschedule.

Mature Course Content. While appropriate for college-level study, course materials and class discussions may reflect topics not typically included in secondary courses, which some parents may object to for minors. Courses will not be modified to accommodate variations in student age and/or maturity.

Tuition and Fee Exemption. HSDE students are exempt from the payment of tuition and fees. However, they are responsible for fines or penalties associated with parking tickets, lost or late return of library/educational materials, or student identification card replacement if lost.

Instructional Materials. FSU provides home education students in the HSDE program with required and recommended books and education materials for their courses. With the exception of digital access/codes, these materials are on loan and must be returned at the end of the semester unless a student had opted to purchase at their own cost prior to the start of the semester.

Transportation. HSDE students at FSU are responsible for their own transportation to and from campus. However, they are welcome to make use of the campus bus routes once they arrive on campus.

Grades and Transcripts. At the end of each term and after grades have posted, the University will send the FSU student transcript to the home address of the student. FSU official course grades are also available to students online in Student Central (my.fsu.edu).

HSDE course grades are included in the student’s college grade point average, become a part of the student’s permanent academic record, and may affect the student’s future college admission and/or financial aid eligibility. Successful completion of dual enrollment courses does not ensure admission to the university as a degree-seeking student.

The terms of the HSDE articulation agreement between FSU and home school students/families are outlined above. By signing below, I acknowledge that I have read and agree to these terms.

_________________________________________________________________________________________________
Signature of Student                      Date

_________________________________________________________________________________________________
Name of Parent/Guardian

_________________________________________________________________________________________________
Signature of Parent/Guardian                      Date

Proof of Home Education Registration Required: You must submit the school district form that documents your student’s enrollment in a registered home education program in Leon or Wakulla County. This Agreement is incomplete without that evidence.

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