TUTORING SERVICES

Peer Tutor Application Packet

Peer tutoring is a process that supports student learning by strengthening a wide variety of educational skills. Working with a tutor can help students make the most of their study time while also providing an enhanced understanding of potentially difficult subject matter. Tutoring is therefore an activity in which students are learning to better help themselves, both for courses in which they are currently enrolled and for their future academic endeavors.

Tutoring services are available to enrolled students who are looking for additional help with course material as well as organizational and time management skills. Tutoring is not only for students who are currently experiencing academic challenges!

Students interested in becoming peer tutors are encouraged to apply by completing the accompanying documents and writing a personal statement. Peer tutors must meet the following minimum requirements to be considered for this paid position (typically to involve 10 hours per week):

1. Have earned an overall GPA of 3.0 or higher (on all college level coursework completed), with an academic record free of any Academic Honor Policy violation;
2. Have earned a B+ or higher in the subject area course(s) for which you wish to tutor;
3. Have submitted a completed instructor recommendation in the subject area for which you wish to tutor (‘instructor’ is faculty or graduate instructor with primary teaching responsibilities in the course you have completed);
4. Have submitted a Peer Tutoring Application and a Personal Statement;
5. Submit all documents to Samantha Schoenberger, Administrative Assistant, WJB G001 (850-645-9881, sam.schoenberger@fsu.edu)

Peer tutoring can be a very rewarding activity, and we look forward to working with you during your time here at the Florida State University.
Name: _______________________________________________  FSU Email: ____________________________________________

Local Address: _________________________________________  Telephone: ______________________________

____________________________________________________  Major: ____________________________________

Class Standing (circle one):       FR         SO         JR         SR         GRAD

OFFICE USE: ________________________________

Please indicate the subject areas below that you are prepared to tutor by providing each course you have completed in
that subject area, including grade received:

Accounting: ______________________________________   Math: ________________________________

Biology: ___________________________________________  Nutrition: ____________________________

Chemistry: _________________________________________  Physics: ______________________________

Economics: ________________________________________  Psychology: __________________________

History: __________________________________________  Other: _________________________________

List any relevant tutoring and/or leadership experience you have had:  ______________________________________

________________________________________________________________________________________________

____________________________________________________________________________________________

________________________________________________________________________________________________

____________________________________________________________________________________________

____________________________________________________________________________________________

____________________________________________________________________________________________

You must submit two additional documents with this application:

1.  Instructor Recommendation Form (one for each subject area for which you wish to tutor)

2.  Personal Statement

   On a separate paper, discuss the reasons for your desire to be a peer tutor, including a description of the
   skills you have which will contribute to your service, and what you believe to be the responsibilities and
   limitations of a peer tutor.

I affirm that the statements and claims made herein are accurate to the best of my knowledge and that there is no reason of which I am aware that
would indicate my ineligibility to become a Peer Tutor at the Florida State University. By applying to be a Peer Tutor, I give Tutoring Services staff
permission to review my course schedule, transcript including GPA, and the Florida State University student conduct/academic honor record.

Signature: __________________________________________________________  Date: _________________________

Please return to Samantha Schoenberger, Administrative Assistant, WJB G001 (850-645-9881, sam.schoenberger@fsu.edu)
Applicant: Complete this section prior to giving to instructor.

Name: _______________________________________________   FSU Email: ________________________________

Major: _______________________________________________   Telephone: ________________________________

Course with this Instructor: _______________________________   Semester: ______________  Grade: ____________

Instructor: Complete this section and return to the applicant in a sealed envelope with your signature across the seal.

Please rate your perception of the applicant’s abilities below:

<table>
<thead>
<tr>
<th>Content area knowledge:</th>
<th>Low</th>
<th>1</th>
<th>2</th>
<th>3</th>
<th>4</th>
<th>5</th>
<th>N/A</th>
<th>Comment: ____________________________</th>
</tr>
</thead>
<tbody>
<tr>
<td>Communication skills:</td>
<td></td>
<td>1</td>
<td>2</td>
<td>3</td>
<td>4</td>
<td>5</td>
<td>N/A</td>
<td>Comment: ____________________________</td>
</tr>
<tr>
<td>Willingness to interact with peers:</td>
<td></td>
<td>1</td>
<td>2</td>
<td>3</td>
<td>4</td>
<td>5</td>
<td>N/A</td>
<td>Comment: ____________________________</td>
</tr>
<tr>
<td>Professionalism:</td>
<td></td>
<td>1</td>
<td>2</td>
<td>3</td>
<td>4</td>
<td>5</td>
<td>N/A</td>
<td>Comment: ____________________________</td>
</tr>
</tbody>
</table>

Provide any comments regarding the applicant that you deem relevant (attach additional comments if necessary):

________________________________________________________________________

________________________________________________________________________

________________________________________________________________________

________________________________________________________________________

In my opinion, this student would be qualified to tutor in the following course(s):

________________________________________________________________________

Instructor Name (Printed): ___________________________________   Email: ________________________________

Instructor Signature: ________________________________________   Date: ___________   Phone: ___________________

Applicant: You must submit two additional documents with this recommendation.

3. Peer Tutor Application
4. Personal Statement

On a separate paper, discuss the reasons for your desire to be a peer tutor, including a description of the skills you have which will contribute to your service, and what you believe to be the responsibilities and limitations of a peer tutor.

Please return to Samantha Schoenberger, Administrative Assistant, WJB G001 (850-645-9881, sam.schoenberger@fsu.edu)